

Technical Committee Meeting Minutes
Capital Area Groundwater Conservation Commission
November 16, 2022

I. Call to Order

Tom Seagraves – Capital Area Groundwater Conservation Commission (CAGCC),
Technical Committee Chairman

Chairman Seagraves called the meeting to order at 1:00 p.m.

II. Roll Call

Gary Beard – Capital Area Groundwater Conservation District (CAGCD), Executive
Director

Present: Chariman Seagraves; Ms. Lambert; Mr. Dawson; Mr. Engemann; Ms. Field.

Absent: Mr. Means; Mr. Daniel; Mr. Hobbins; Mr. Huggins.

III. Establishment of a Quorum

Tom Seagraves – CAGCC Technical Committee Chairman

Chairman Seagraves declared the presence of a quorum with 5 members present.

IV. Invocation

Gary Beard – CAGCD Executive Director

V. Pledge of Allegiance

Gary Beard – CAGCD Executive Director

VI. Recognition of Guests

Tom Seagraves – CAGCC Technical Committee Chairman

Guests present: Scott Bergeron, interested party; Ryan Clark, Halff and Associates;
Roy Waguespack, Owen and White; Chris Simon, CC Lynch; John Van Nostrand,
Flexim Americas Corporation via Zoom conference.

VII. Amendments to the Agenda

Tom Seagraves – CAGCC Technical Committee Chairman

There were no amendments to the agenda.

VIII. Approval of Minutes of Previous Meeting – (action required)

Tom Seagraves – CAGCC Technical Committee Chairman

Motion by Mr. Dawson and second by Ms. Lambert to approve the April 29, 2022,
minutes. Motion passed.

IX. Executive Director's Report

Gary Beard - CAGCD Executive Director

- a. Mr. Beard introduced new Commissioner, Lauren Field, and gave a brief history of the metering project.
- b. Chris Simon with C.C. Lynch briefed the Committee on the process of the site evaluations conducted in the field prior to installations. He then walked the Committee through the process followed for the meter installations and answered questions concerning meter accuracy and quality assurance.
- c. John Van Nostrand with Flexim joined the meeting via zoom to present to the Committee the technology behind the Flexim ultrasonic meters. He fielded questions from the Committee and the visitors.
- d. Kellie McNamara – Deputy Director – CAGCD
Ms. McNamara gave a presentation on the installation of the metering equipment and the SCADA system.
- e. Discussion of the engineering firm RFQ
Mr. Beard said the intention is to drill monitoring wells along the fault line to measure chlorides and water depth using conductivity and pressure. The District advertised an RFQ and had 2 requests for technical information. Those requests were from CSRS and Elos. CSRS was the only one that submitted the proposal. Mr. Beard is asking for approval to bring this to the Board for a full board vote to approve it.

The Committee members asked for the RFQ, discussed the good work performed by CSRS, and discussed the aspects of the project.

X. Chairman's Report

Tom Seagraves - – CAGCC Technical Committee Chairman

There was no report.

XI. Member Agenda Items

Tom Seagraves – CAGCC Technical Committee Chairman

There were no member agenda items.

XII. Old Business

Tom Seagraves - CAGCC Technical Committee Chairman

There was no old business.

XIII. New Business

Tom Seagraves – CAGCC Technical Committee Chairman

There was no new business.

XIV. Commissioner Comments

Tom Seagraves – CAGCC Technical Committee Chairman

Mr. Dawson asked if the SCADA alarm would ring at Mr. Beard's house.

XV. Announcements

Tom Seagraves – CAGCC Technical Committee Chairman

There were no announcements.

XVI. Public Comment (Non-agenda items only)

Tom Seagraves – CAGCC Technical Committee Chairman

Mr. Waguespack said the RFQ was not on the LPAC and that's why his company did not respond. He acknowledged that the requirements were met because the RFQ was advertised in the *Advocate*. The procedures used to procure professional services was proper and adequate. Ms. Lambert noted that this is not a construction project and that it is against the law to procure engineering services by cost.

XVII. Adjournment

Tom Seagraves – CAGCC Technical Committee Chairman

Motion by Mr. Dawson and second by Ms. Lambert to adjourn the meeting. Motion passed.



Gary J. Beard, Executive Director